

Dynamic Purchasing System (DPS)

Registration Process for Community Pharmacy.

This process is currently only for pharmacies in Cambridgeshire, the process for Peterborough will be confirmed in due course.

The DPS replaces the current system of signing a paper contract annually from Cambridgeshire County Council to allow you to deliver the public health services they commission. GP practices are also required to sign the DPS for the services they deliver.

If you are currently delivering any of the public health services (currently EHC, chlamydia test and treat, smoking cessation and NRT vouchers) you must sign up via the DPS.

This system is also how you will register your interest in offering new services (either those currently available you become interested in offering or any new services which are commissioned).

CCA companies have already signed on behalf of their pharmacies.

Contractors with a single pharmacy will need to sign up individually.

Contractors with two or more pharmacies will need to submit an application to cover all pharmacies in the group.

Follow the steps below to register on the DPS

- 1) Access the website using this address - <https://procontract.due-north.com/Opportunities/Index?p=4d8cb5a5-74dc-e511-810e-000c29c9ba21&v=1>
- 2) The opportunity you are looking for is called Cambridgeshire Public Health Primary Care Commissioning DPS. Use the drop down list of organisations in the top left of the screen to narrow the results to just those provided by LGSS.
- 3) Click on the correct opportunity and you will be taken to a new page. In the top right you will see a link to register for free.
- 4) Complete the required details and you will receive an email from LGSS to confirm your registration -this can take a few days.
- 5) Once you have access to the site, use this address <https://procontract.due-north.com/Advert?advertId=fe37b44c-1f4b-e911-80f3-005056b64545&p=4d8cb5a5-74dc-e511-810e-000c29c9ba21> (you may wish to bookmark this page in your browser)and in the top right of the screen click on the green log in button.

- 6) You can now go to the my activities tab and click on the link to get access to the contract and other documents relevant to the services. You will then need to click the 'submit your response button' and complete the required fields including the pharmacy only set of questions.