

Minutes of the LPC Meeting held on 21st September at 2.05pm at Brampton Park Golf Club

Present: Alison Heath (AH) Chair Andrew Jones (AJ) (Treasurer)

Anil Sharma (AS) (PSNC Regional Representative) arrived 2.10pm

Katie Friend (KF) Bali Kaila (BK)

Sai Koneru (SK) Kathryn Newton (KN)

Rita Bali (RB) (Executive Development Officer)

Karen Cox (KC) (Support Officer)

Jayne Leckie (JL) (Communications Officer)

In Attendance: Paul Pescud (PP) (Services Manager, CGL Cambridgeshire)

Apologies: Meb Datoo (MD) (Vice Chair) Wojciech Cwiek (WC)

Shabbir Damani (SD) Hina Patel (HP)

Item No	Details	Action (see action log)
1	Welcome and Introduction	
	AH welcomed everyone to the meeting.	
2	Declarations of Interest	
	No new Declarations of Interest were received.	
3	Acceptance of Previous Minutes and Matters Arising	
	SK proposed that the Minutes from the meeting on 20 th July 2021, were accepted as a true record of the meeting. This was seconded by KF.	
4	Action Log	
	The action log was discussed and updated. See log for details. Action 49 – membership of the sub groups was reviewed. BK will join the governance group and KN will join the services group.	
5	Committee Matters	
	PSNC/ LPC Conference - KC attended the online event on 16 th September 2021 and gave feedback to the committee. Simon Dukes was positive about the new services that had been introduced since the start of the five-year deal, saying they all helped to increase awareness of community pharmacists' clinical skills and this could help add leverage in future negotiations. The discussion groups looked at local and national support for PCN pharmacy leads and priorities for LPCs/PSNC over the next year. The presentations from the event were recorded and will be available in the members area of the PSNC website. Deep Sen Gupta has been appointed as programme manager by the Review Steering Group. His ask of LPCs is that they review any proposals and provide meaningful input. They should also encourage members and contractors to get involved.	No 54 - KC
6	Services Relationships and Communications Report	
6.1	The Community Pharmacy Contract will be moving to the Integrated Care System	



	(ICS), the NHSE Regional Teams will be changing roles. The CCG Medicines	
	Optimisation Team have become more positive towards community pharmacy	
	over the course of the pandemic and are recognising that we can do more.	
6.2	Joint working with other LPCs – as the area covered by the Regional Team has	
	expanded situations are arising where the opinion of the local LPCs is not aligned.	
	This difference in opinion can cause problems for NHSE. RB makes a decision based	
	on whether it improves patient care and is a service our contractors can deliver	
	profitably. A recent example is the insect bite PGD. After discussion with AH, RB	
	was happy to go ahead with a paper-based system with minimal admin. Other LPCs	
	have taken a different approach and refused as an electronic recording system was	
	not in place. RB has already contacted the local system to say this is a simple PGD	
	but as others are introduced, they should consider funding an electronic system	
	such as PharmOutcomes. AS suggested that if the system will not fund this the LPC	
	could consider funding a multi user license.	
6.2		
6.3	Covid vaccination service, phase three – 50 of our pharmacies expressed interest,	
	most in delivering the lowest number of weekly vaccines. So far 12 have had their	
	site assurance. This is a lower number than other areas. The local system is confident that the PCN sites will be able to deliver.	
		NI- 55 ALL
6.4	Flu vaccinations – RB has recently attended an event for GP practices and	No 55- ALL
	presented with a local GP on why collaboration is important. The attendees	
6.5	seemed positive.	
6.5	Blood Glucose Monitor Switching – RB has been approached to find out if	
	pharmacies would be interested in handing out new monitors to patients being	
	switched. The committee agreed in principle but will need more details.	No 56 – RB
6.6	PCN leads – There are currently four vacancies. One of these is potentially filled.	No 57 - KC
6.7	Meetings attended by LPC members – other LPCs have implemented a system	
	where if a committee member attends a meeting for part of a day but needs to	
	book a locum for a full day, the full cost of this is reimbursed but the member then	
	spends the rest of the day visiting pharmacy contractors or on other LPC work. SK	
	proposed that we adopt this policy and AH seconded. The committee voted	
6.0	unanimously in favour.	
6.8	LPC website upgrade – JL continues to attend meetings every two weeks. We will	
	go live in phase one and should start migrating our content next month. JL	
	anticipates this will take a lot of time.	
	Health champion network events – the first two events have been poorly	
	attended. JL has been speaking to Sion James to tailor the event topics around	
	PQS.	
7	Paul Pescud – CGL Cambridgeshire	
7.1	PP thanked pharmacies for their hard work and flexibility (often at short notice)	
1.2	during the pandemic. CGL recognises that many service users have a good	
	connection with the pharmacy teams and this is appreciated. The recent issues	
	with pharmacist shortages were discussed. PP pointed out the key is for pharmacy	
	teams to contact CGL asap so they can make arrangements. SK suggested that in	
	some cases a Monday-Friday pick up could be considered to reduce issues at the	
	weekends. PP agreed this could help in some cases but is a clinical decision.	
7.2	Supervised consumption – This reduced during Covid and service users responded	
/	well. It continues to be an important intervention for the most at-risk service	
	users, and numbers have increased again recently. RB reminded PP that if there	
	are gaps in service provision the LPC can support.	
7.3	Naloxone service – the figures are very low. Only one kit has been given out in	No 58 – JL
	1 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	l -



	2021.	No 59 - ALL
0	Contracts Undete	
8	Contracts Update KC gave an update according to Appendix B. There has been reduced activity	
	around Contracts but sales of companies are taking place. The LPC is not usually	
	notified in these instances as the contractor remains the same.	
	Hothica in these instances as the contractor remains the same.	
9	PSNC Update	
	AS updated the committee on the work of PSNC.	
	A replacement for Simon Dukes is being sought as he will leave at the end of	
	September. In the interim Sue Killen and the executive team will cover.	
10		
10	Treasurers Report	
10.1	AJ gave the following report: Balance at 31/08/2021 £117488.29	
	Baldrice at 51/06/2021 111/466.29	
	Points to note.	
	Currently there are no invoices outstanding and so the account balance is an	
	accurate figure. Since the last report I can confirm that I have now implemented	
	the requirement for two people to approve all payments made from the LPC	
	account.	
	2. At the last meeting it was agreed to invest in the HR package offered by Clyde	
	and Co choosing to invest in Option 2a. I can confirm that the payment of £1320	
	has been made and that this cover is now in place.	
	3. We have now reached the end of month 5 of this financial year and our	
	expenditure against budget shows an underspend of £6105 whilst income against	
	budget shows an excess of £3210. The underspend against budget is driven	
	primarily by the Meeting Cost(low locum and travel costs) and Communication(no events/training) budgets.	
	4. Following on from the AGM this month and I will start the process of	
	preparation to hand over the role of Treasurer as agreed at the July meeting so	
	that there will be a new fully upskilled Treasurer in role from April 1 2022.	
10.2	AJ has received an invoice from PSNC which covers our levy for the second half of	
	the year and our contribution to the RSG steering group. Our Contribution will be	
	£1175.50. The LPC would be entitled to claim this back from our contractors or it	
	can cover the cost. This is already is the budget. AH proposed we cover the cost	
10.3	and this was seconded by SK. The committee voted unanimously in favour. JL informed the committee her sim contract was up for renewal. She has continued	
10.3	on the same plan as it is adequate for her needs.	
10.4	An unexpected payment of £500 was received in the account from EAHSN. KC and	No 60 – KC
10.4	RB were aware of this, it is to fund pharmacist involvement in rolling out DMS from	No 61 - KC
	the mental health trust.	110 01 110
11	Any Other Business	
	RB reminded the committee she now has more regular meetings with many	
	stakeholders. Any issues should be communicated to her as they come up so she	
	can raise them as appropriate.	
12	Next Steps	
14	next steps	

Page | 3



12	Close of Meeting	
	There being no further business the meeting closed at 5.21pm. The next meeting	
	will be held on Tuesday 16 th November 2021 at Brampton Park Golf Club.	

Signed

Date 16/11/2021