

Discharge Medicines Service Pharmacy Reporting to MYS

The Discharge Medicines Service (DMS) has complex reporting requirements that need to be completed at the end of each month. These requirements see contractors having to enter a lengthy data set for each DMS intervention completed into the Manage Your Service (MYS) portal.

The NHS BSA are preparing a digital interface (API) to allow PharmOutcomes to send DMS claims automatically to the Manage Your Service (MYS) portal. However, this API is not yet available for use.

Recognising that the data set reporting requirements for DMS are extensive and not easily identified without printing each record to transpose to the portal, and as an interim measure, the Pinnacle team have developed a bespoke report to help with data return. This report effectively converts your DMS records to a format aligned with the requirements of the MYS portal. This will reduce workload for pharmacy team members.

How to use the report

Access the report from the “Reports” tab. Scroll to the bottom of the page. Under the heading “Provider Individual Performance and Audit Reports”, click the orange button “Local Bespoke Reports” to the left of the reports list as shown below. The DMS Manual Claim Report appears in the list for selection.

The screenshot displays the 'Provider Individual Performance and Audit Reports' interface. At the top right, there is a 'Run Report' button. Below the header, there is a 'Filter reports:' input field and a 'Hide inactive services' checkbox. A 'Select Report' sidebar on the left contains several categories, with 'Local Bespoke Reports' circled in orange. The main report list includes 'Local Bespoke Reports' and 'Previously Active Services'. The 'DMS Manual Claim Report' is highlighted in the list. Below the list, there is a 'Reporting Period' dropdown menu set to 'Current Month (May 2021)'. A note below the dropdown states: 'Note: Not all local reports have time periods'. At the bottom right, there is an 'Examine Audit' button. A red arrow points from the 'Local Bespoke Reports' button to the 'Reporting Period' dropdown menu.

Click on the report and select the month required from the drop-down box “Reporting Period”.

Every record for the month selected will appear in a report in the order and form required for direct input to the MYS portal.

IMPORTANT DMS service interventions can span multiple months. To allow pharmacies to keep track of their records, the report displayed is different depending on which month you choose:

- Current month:** This report will list all provisions in the current month AND previous months that have NOT yet been marked in the platform as 'Claimed'. These completed records appear as "Claimable" in the report. This means the interventions have been completed in the current month but PharmOutcomes is not expecting the pharmacy to have entered these into MYS at this stage i.e., it is anticipated that the completed interventions for the previous month will be entered at the start of each month in line with prescription bundle submission e.g. In June you would enter May's completed DMS records to MYS

Here you can look at your breakdown of provisions for previous months

Run Report

Provider Individual Performance and Audit Reports

Filter reports:

Hide inactive services

Select Report

- Currently Active Services
- Specialist Service Reports
- Patient Audit Tracker Reports
- Local Bespoke Reports
- Previously Active Services
- Patient Tracker Audit Reports for Depreciated Services

Local Bespoke Reports

- Amiodarone Audit Report 2020
- DMS Manual Claim Report**
- Lithium Audit Report 2020
- Methotrexate Audit Report 2020
- NSAID GI Safety Audit Report 2018
- NSAID GI Safety Audit Report 2019/20
- Phenobarbital Audit Report 2020
- Valproate Audit Report 2020

Previously Active Services

- Advanced NHS Service...
- Advanced Service - Flu 2016/17
- Advanced Service - Flu 2017/18

Reporting Period: **Current Month (May 2021)**

Note: Not all local reports have time periods

Report by date of entry ... rather than by Declared provision date - Note: Experimental

Examine Audit

Current month selected

To access the report click "Reports" scroll to the bottom of the page and select the DMS Manual Claim Report

Referral details

What is the patient's NHS number?
[REDACTED]

What date did you receive the referral?
30 04 2021

Which trust did the referral come from?
R1F | St Mary's NHS Trust

Did the referral from the NHS trust meet the minimum essential dataset requirements?
 Yes No

Record Details

Hospital Referral using ITK Electronic Discharge Info
Provision Record: 342629759
Local Claim Status: Claimable
The Local Claim Status is not whether the referral has been claimed on the MYS portal; it indicates whether it has been gathered together in the month's claimable records for manual entry on the MYS portal.

Status - Claimable

DMS Stage 1

Was Stage 1 of the DMS Provided?
 Yes No

Were prescriptions in supply system intercepted to prevent the patient receiving inappropriate supply?
 Yes
 No
 No such prescriptions exist

Stage 1 issues

Were there any issues or clinical actions identified?
 Yes No

DMS Stage 2

Was Stage 2 of the DMS Provided?
 Yes No

Who completed it?
 Pharmacist
 Pharmacy technician

Stage 2 issues

Were there any issues identified?
 Yes
 None - medicines reconciliation pharmacy completed

DMS Stage 3

Was Stage 3 of the DMS Provided?
 Yes No

Who completed it?
 Pharmacist
 Pharmacy technician

Select the method of consultation
 In-pharmacy consultation
 Telephone consultation
 Video consultation
 Home visit

Stage 3 issues

Were all important changes understood by the patient or carer?
 Yes No

Was advice provided and questions answered around the medicines routine?
 Yes No

Was a referral made?
 Yes No

Was another Community Pharmacy Contractual Framework service provided?
 Yes No

Each stage of the DMS intervention is detailed and the report reflects the MYS requirements

Referral details

What is the patient's NHS number?
[REDACTED]

What date did you receive the referral?
10 05 2021

Which trust did the referral come from?
R1F | St Mary's NHS Trust

Record Details

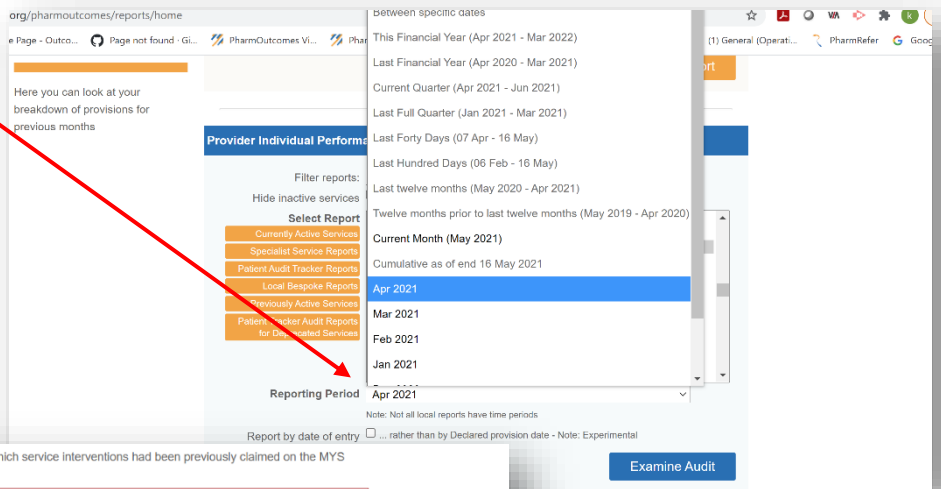
Hospital Referral using ITK Electronic Discharge Info
Provision Record: 343647649
Local Claim Status: Claimable
The Local Claim Status is not whether the referral has been claimed on the MYS portal; it indicates whether it has been gathered together in the month's claimable records for manual entry on the MYS portal.

Next record starts here

- **Previous months:** This report will list all provisions in the month they were marked as 'Claimed' i.e., interventions that have been completed in the previous month. These provisions appear as "Claimed" in the report.

To select the previous months report, use the audit controls to select the reporting period by clicking into the box and selecting the required month.

Click "Examine Audit"



Without this control, pharmacy teams would have to keep their own records of which service interventions had been previously claimed on the MYS portal.

This report contains patient identifiers - if this report is printed, it MUST be securely destroyed

<p>Referral details</p> <p>What is the patient's NHS number? [REDACTED]</p> <p>What date did you receive the referral? 06/04/2021</p> <p>Which trust did the referral come from? R1F St Mary's NHS Trust</p> <p>Did the referral from the NHS trust meet the minimum essential dataset requirements? <input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>Record Details</p> <p>Hospital Referral using ITK Electronic Discharge Info Provision Record: 336334524 Local Claim Status: Claimed</p> <p><i>The Local Claim Status is not whether the referral has been claimed on the MYS portal; it indicates whether it has been gathered together in the month's claimable records for manual entry on the MYS portal.</i></p>
<p>DMS Stage 1</p> <p>Was Stage 1 of the DMS Provided? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Were prescriptions in supply system intercepted to prevent the patient receiving inappropriate supply? <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> No such prescriptions exist</p>	<p>Stage 1 issues</p> <p>Were there any issues or clinical actions identified? <input type="radio"/> Yes <input checked="" type="radio"/> No</p>
<p>DMS Stage 2</p> <p>Was Stage 2 of the DMS Provided? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Who completed it? <input checked="" type="radio"/> Pharmacist <input type="radio"/> Pharmacy technician</p>	<p>Stage 2 issues</p> <p>Were there any issues identified? <input checked="" type="radio"/> Yes</p> <p><input type="radio"/> None - medicines reconciliation pharmacy completed</p> <p>What issues were identified?</p> <p><input type="checkbox"/> Medicine stopped in hospital while still on first prescription <input type="checkbox"/> Wrong medicine issued on first prescription <input type="checkbox"/> Wrong strength of medicine prescribed <input type="checkbox"/> Wrong dose of medicine prescribed <input type="checkbox"/> Wrong formulation of medicine prescribed <input checked="" type="checkbox"/> Medicine included on discharge list inappropriately missed from first prescription <input type="checkbox"/> New medicine initiated in primary care since discharge <input type="checkbox"/> Other</p>

Status - Claimed

In all previous months reports, the claim status will always be "Claimed" as the system has anticipated that the pharmacy will have entered these records into MYS.

We recommend that pharmacy teams always enter the last completed months activity into MYS at the beginning of the following month e.g. enter April data in May and May in June etc. This way only completed records marked as "Claimed" will be entered as records may well be edited in the current month.

This onward reporting process will be automated as soon as the NHSBSA API is released.

NB: This report contains patient identifiers - if this report is printed, it MUST be securely destroyed.