

Minutes of the LPC Annual General Meeting held at 7pm on 7th September 2022 at The Marriott Hotel, Kingfisher Way, Hinchingsbrooke Business Park, Huntingdon, PE29 6FL

Present:	Alison Heath (AH) (Chair) Wojciech Cwiek (WC) Rishma Naidoo (RN) Anil Sharma (AS) Rita Bali (RB) (Executive Development Officer) Karen Cox (KC) (Support Officer)	Abbas Bhimani (AB) Shabbir Damani (SD) Hina Patel (HP)
Observers:	Alison Grayland (Sutton Pharmacy) Alister Joe (Boots) Banji Kelan (Cherry Hinton Pharmacy) Kat Lukaszewska (Huntingdon PCN) Zara Mehra (CPPE) Bhargav Mistry (Wisbech PCN) Clare Moody (MOT – ICB) Mohammed Nanji (Locum) Stuart Pestell (Boots) Yahya Shah (St Marys Pharmacy)	
Speakers:	Janet Morrison (CEO PSNC) Sati Ubhi (ICS Chief Pharmacist) Anil Sharma (LPC and PSNC Member) Sue Melvin (GPhC Inspector)	
Apologies:	Sai Koneru (SK) (Treasurer) Katie Friend (KF)	Meb Dattoo (MD) (Vice Chair)

Item No	Details
1	Welcome and Introduction AH welcomed everyone to the meeting
2	Minutes of the Previous AGM The Minutes of the previous AGM held 21 st September 2021 were agreed as a true record of the meeting and will be signed by the Chair.
3	Matters Arising from the Minutes There were no matters arising from the minutes.
4	Chairs Annual Statement AH gave the following statement: The year April 21 to March 22 has been the toughest year for community pharmacy that I can

	<p>recall.</p> <p>The covid pandemic threw new and unexpected challenges at us. I'm immensely proud of our community pharmacy teams. We faced up to these challenges head on. Community pharmacy stayed open delivering face to face services for our patients/customers as requested by the government. For a while we were the only face of the NHS. When we were directed to open extra hours on the Bank Holidays. We did.</p> <p>When asked to take on the national pandemic delivery service to support the clinically vulnerable. We did so.</p> <p>When asked to be involved with the Lateral Flow Device distribution. We did so.</p> <p>17 of our pharmacies stepped up to deliver the Covid vaccination services at pace.</p> <p>I'd like to share some of our successes, working with our CCG every pharmacy was offered screens before any national support.</p> <p>Working with our local police force, our community pharmacies were supported by police patrolling and visiting our pharmacies when there was a need to increase the quantities of controlled drugs supplied.</p> <p>Working with our CCG our pharmacies were offered a Care Home service for our 170 Care Homes (£400 per home).</p> <p>Working with the CCG 15 pharmacies were commissioned to provide a palliative care emergency stock service. (£200 pa)</p> <p>We've engaged with our local MPs so they are aware of how community pharmacies stepped up over the pandemic and highlighted our value to the NHS. We hosted visits by Paul Bristow MP, Sailesh Vara MP, Jonathon Djognaly MP. Community pharmacy has featured in MP tweets, Facebook, websites and in the Hunts Post. Newborough pharmacy was thanked in parliament. Together with the CCG, Cambridgeshire fire service and our pharmacies we won the National Presqipp ward for Patient Safety for the Emollient safety public health campaign.</p> <p>We supported Staploe pharmacy's entry to win their C+D HLP award</p> <p>We supported Halls pharmacy's entry to win the Cambridgeshirelive Health care Heroes Award.</p> <p>I'd like to offer a thank-you to our hard working employed team Rita, Karen and Jayne.</p> <p>Looking forward, I with my LPC colleagues look forward to continuing to work with you and representing you as the NHS system changes again.</p>
5	Treasurers Annual Report
	<p>In the absence of SK, SD gave the following statement:</p> <p>This report is for the financial period 1st April 2021 to 31st March 2022 and the accounts have been independently audited by Tacconi and Green, Accountants, St Ives.</p> <p>Overall summary of Accounts</p> <p>Total income for this reporting period was £126,655.08 a decrease of 14.99% year on year. Expenditure for the same period was £145,156.99 an increase of 2.4% year on year. This gave us an end of year balance on the 31st March 2021 of £103,166.43 and an excess of £18,501.91 of expenditure over income for the year.</p> <p>How do explain the accounts?</p> <p>The 12-month period covered by these accounts saw an easing of the covid situation and a return to more normal ways of working, including holding face to face meetings and events.</p> <p>Our income decreased for this period due to a decision by the committee to reduce the levy we receive from our contractors. This action was taken to decrease the reserves in our account which</p>

	<p>were above the recommended levels after the reduced spending during the previous year.</p> <p>Income The primary source of our income (94.7% TY compared with 92.8% LY) as an LPC continues to be from the Statutory PPD levy charges collected from you, our contractors. With the return of face-to-face events our employed team were able to secure sponsorship to cover some of these costs. We also received a refund from HMRC after a miscalculation on their part and £2400 from the CCG for supporting the roll out of DMS at our local trusts.</p> <p>Expenditure As in previous years we have endeavoured to work again to ensure that we deliver real value for you our contractors in the way we spend your money. The four main areas of expenditure remain the same as in previous years namely employees, PSNC levy, office rent and the running of the full committee. This accounted for around 95.6% of total expenditure. The increase in expenditure this year is largely due to a return to face to face meetings, meaning increased locum and travel costs.</p> <p>Therefore, this year I believe once again that financially as an LPC we have demonstrated due diligence in the use of your money and therefore I commend this budget to you as contractors as one that has supported you to deliver the outstanding care for the patients of Cambridgeshire and Peterborough that you continue to do whilst being supported by your LPC. We do however accept that we can always improve and will continue to strive to that end and so we are always open to any ideas and challenges and are happy to discuss all expenditure with any contractor should they wish.</p> <p>Copies of this report and the annual accounts will be available on the LPC website if you would like to have a copy.</p> <p>I invite any questions</p>
6	Questions from the Floor
	There were no questions from the floor.
7	Any Other Business
	There being no other business the meeting closed at 7.10pm

Signed.....(Chair)

Print..... Date/...../.....