

## LPC Meeting

To be held at 9.30am 15<sup>th</sup> July 2025 at Brampton Park Golf Club, Buckden Road,  
Brampton, PE28 4NF

Tea/Coffee available from 9am

### Pre-reading required prior to meeting:

- Minutes from LPC meeting May 2025
- Action Log
- Completed Self-assessment document
- Personal Accident Insurance renewal documents
- Appendix B
- LPC Update
- Interoperability Report (7 documents sent via email on 24<sup>th</sup> June) + Anils summary
- Draft Communications Plan

### Chair – Anil Sharma

#### 9.30am – Welcome and apologies.

#### 9.32am – Nomination of facilitator/ time keeper

**9.33am Declaration of interests.** LPC members are asked to make known to the Chair if they have any conflict of interest before the meeting, or during the meeting if a conflict of interest arises.

**9.35am Minutes.** Acceptance of minutes from previous meeting, May 2025 and matters arising from the minutes.

#### 9.40am – Review Action Log

#### 10am – Committee Matters

- CPE/LPC Conference – Tuesday 25<sup>th</sup> November (up to 3 representatives) [Conference of LPC representatives 2025 – Community Pharmacy England](#)
- Replacement IPA member
- HR Documents
- Personal Accident insurance renewal – *Decision needed*
- Jury Service Policy – *Decision needed*
- AGM Planning
- Contractor Visits for September
- Overview of ICB meetings

#### 10.55am – Governance Report

**11am– Comfort break**

**11.15am – Finance and Audit Update**

- Election of replacement treasurer
- Assuring independence of treasurer
- Approval of 2024/25 Annual Accounts

**11.30am – Contracts Update**

**11.45am– Services, Relationships and Communications Report.**

- Community Pharmacy Leads update
- Draft communications plan – *approval needed*
- Health Campaigns
- GP/Pharmacy back door numbers
- AccuRx

**12.30pm – CPE Update**

- Update from Newmarket event

**1pm – Lunch**

**2.pm – Urgent Care Coordination Hub Programme – Sara Rodriguez–Jimenez and Dr Andrew Anderson**

**2.30pm – Cambridgeshire and Peterborough ICB**

- Overview of finances
- Update on IP pathfinder
- Invoicing process and assurance activity
- Interoperability Report – next steps

**4pm– Any Other Business**

**4.10pm – Next Steps**

**4.15pm – Close of meeting**

**CCA members to complete questionnaire**