

## **LPC Meeting**

To be held at 2pm on 16<sup>th</sup> September 2025 at Brampton Park Golf Club, Buckden Road,  
Brampton, PE28 4NF

Tea/Coffee available from 1.30pm

### **Pre-reading required prior to meeting:**

- Minutes from LPC meeting July 2025
- Action Log
- IT Insurance renewal documents
- Appendix B
- LPC Update

**Chair – Anil Sharma**

**2pm – Welcome and apologies.**

- Introductions for new member CR

**2.02pm – Nomination of facilitator/ time keeper**

**2.03pm Declaration of interests.** LPC members are asked to make known to the Chair if they have any conflict of interest before the meeting, or during the meeting if a conflict of interest arises.

**2.05pm – Louise Jinks, ICS Head of Finance – Primary Care and Delegation**

- ICB Finance Update

**2.30pm Minutes.** Acceptance of minutes from previous meeting, July 2025 and matters arising from the minutes.

**2.35pm – Review Action Log**

**2.45pm – Preparation for Council Smoking Service Proposal**

**3.00pm – Emily Smith, Peterborough City Council and Brigitte McCormack, Cambridgeshire County Council**

- PGD Service for Smoking Cessation

**3.30pm – Comfort Break**

### **3.45pm – Committee Matters**

- CPE/LPC Conference – Tuesday 25<sup>th</sup> November (up to 3 representatives) [Conference of  
LPC representatives 2025 – Community Pharmacy England](#)
- Topics for discussion at conference
- HR Documents
- IT Insurance – [Decision needed](#)
- Final AGM Update
- Ways of working with new ICB footprint
- Next year's proposed meeting dates – 20<sup>th</sup> January, 17<sup>th</sup> March, 19<sup>th</sup> May, 21<sup>st</sup> July, 15<sup>th</sup> September, 17<sup>th</sup> November

### **4.15pm – Governance Report**

### **4.20pm – Finance and Audit Update**

- Election of replacement treasurer

### **4.30pm – Contracts Update**

- Approve representation for Over DSP applications

### **4.45pm- Services, Relationships and Communications Report.**

- Community Pharmacy Leads update
- Pharmaceutical Needs Assessment response
- Seqirus Offer

### **5.15pm – CPE Update**

### **5.30pm – Any Other Business**

### **5.40pm – Next Steps**

### **5.45pm – Close of meeting**

### **CCA members to complete questionnaire**

**This meeting is followed by the AGM at 7pm**

**Buffet and Networking from 6.15pm**