

## **LPC Meeting**

To be held at 9.30am on 20<sup>th</sup> January 2026 at Brampton Park Golf Club, Buckden Road,  
Brampton, PE28 4NF

Tea/Coffee available from 9.00am

### **Pre-reading required prior to meeting:**

- Minutes from LPC meeting November 2025
- Action Log
- HR documents
- Decision log
- Draft budget
- Appendix B
- LPC Update

### **Chair – Anil Sharma**

#### **9.30pm – Welcome and apologies.**

- Introductions for CK

#### **9.45am – Nomination of facilitator/ time keeper**

**9.46am Declaration of interests.** LPC members are asked to make known to the Chair if they have any conflict of interest before the meeting, or during the meeting if a conflict of interest arises.

#### **9.47am Minutes.**

- Acceptance of minutes from previous meeting, November 2025 and matters arising from the minutes.

#### **9.48am – Review Action Log**

#### **10.00am – Governance Report**

#### **10.05am – Committee Matters**

- Decision log – new decision for noting
- Data Security Checklist – for review
- HR documents – *Decision needed*
- Central East ICB/LPCs future working

#### **11.00am – Comfort Break**

**11.15am – Finance and Audit Update**

- Treasurers Report
- Feedback from CPE finance briefings
- Budget setting 2026/27 – Honorariums, MS 365 subscription

**12.00pm – Contracts Update**

- Appendix B update
- Response to Peterborough DSP application

**12.15pm– Services, Relationships and Communications Report.**

- Community Pharmacy Leads data

**1.00pm – Lunch**

**2.00pm – ICB**

**2.30pm – CPE Update**

**3.00pm – Any Other Business**

**3.10pm – Next Steps**

**3.15pm – Close of meeting**

**CCA members to complete questionnaire –**

**Next meeting will be 17<sup>th</sup> March 2026 at Brampton Park Golf Club.**